

# Karen Forbes School of Dance

07506 946 882

Summer 2016

---

Dear Parents

It has been a lovely term getting back into technical work after a very successful show, from which I am delighted to say we raised £400 for Age UK Merton!

---

## STUDENT NEWS

Well done to Emma Nasskau who has been awarded a place with The English Youth Ballet for the 2016 season. Emma is also awaiting a recall with The National Youth Ballet. Good luck Emma.

As announced in our Spring Newsletter, we are thrilled that Ciara Donovan-Hill will now be dancing with The London Children's Ballet Company.

We are also very pleased to tell you that Elsie Young performed with The Surrey Youth Ballet last year. Well done Elsie.

---

## SCHOOL NEWS

We are happy to tell you that Debbie is returning to teaching after her six-month maternity break. She will be joining us from the beginning of the Summer Term on Saturdays. Welcome back!

---

## SUMMER TERM APPLICATIONS

### PLEASE READ THIS IMPORTANT INFORMATION!!

As **places are limited** and **demand is increasing** to ensure you have a place for next term please follow these three simple steps.

1. Complete and sign the application form .
2. Include payment by either **attaching a cheque or confirmation of BACs** payment on the form (forms without either a cheque or printed confirmation will not be accepted).
3. To qualify for discount, applications must be received (including weekly payments) and BACs payments cleared by 19 March. Please note - BACs payments must be **cleared** by 19 March and proof of payment attached to the application form. We won't chase for payments - if they are not received by this date we will assume you no longer require the place.

Any applications received after that date will have the payment returned and will go automatically onto the waiting list. Applicants on the waiting list will be informed of availability of places during the week before term starts. **Fees will be higher and there will be no guarantee that there will be places available.**

**There will be a £10 surcharge for payments received after 19 March (including weekly payments). Classes booked after the 19 March will not be applicable for discount.**

Please make sure we have your current email address so that we can keep you updated.

Best wishes  
Karen

---

# Karen Forbes School of Dance

07506 946 882

Summer 2016

<b>SUMMER 2016 TERM DATES</b>			
<b>Monday 11 April – Extra Make Up Class from Spring Term</b>			
<b>Monday 18 April – 11 July (Half Term 30 May)</b>		<b>N.B. No class 2 May (Bank Holiday) – Extra Make Up Class 18 July</b>	
4.00 – 4.45	Grade 2 Ballet		
4.45 – 5.30	Grade 2 & 3 Ballet		
5.30 – 6.15	Grade 3 Ballet		
<b>Tuesday 12 April – Extra Make Up Class from Spring Term</b>			
<b>Tuesday 19 April – 12 July (Half Term 31 May)</b>			
4.00 – 4.45	T.B.C.		
4.45 – 5.30	Grade 4 & 5 Ballet		
5.30 – 6.15	Grade 4 & 5 Ballet		
6.30 – 7.30	Intermediate Ballet + Pointe Work <sup>1</sup> £11.25 per class (£135 for 12 weeks)	<b>(Held at Rutlish School)</b>	
<b>Wednesday 13 April – Extra Make Up Class from Spring Term</b>			
<b>Wednesday 19 April – 13 July (Half Term 1 June)</b>			
4.00 – 4.45	T.B.C.		
4.45 – 5.30	Grade 6 & Standard 7 Ballet		
5.30 – 6.15	Grade 6 & Standard 7 Ballet		
<b>Thursday 14 April – Extra Make Up Class from Spring Term</b>			
<b>Thursday 20 April January – 14 July (Half Term 2 June)</b>			
4.00 – 4.45	Primary Ballet		
4.45 – 5.30	Standard 7 Ballet	Grade 1 Tap	
5.30 – 6.15	Standard 7 Ballet	Grade 2 Modern	
6.15 – 7.00		Grade 2 Tap	
7.00 – 7.45		Grade 3 Modern	
7.45 – 8.45	Adult Tap <sup>1</sup>	£11.25 per class (£135 for 12 weeks)	
<b>Saturday 16 &amp; 23 April – Extra Make Up Class from Spring Term</b>			
<b>Saturday 30 April – 23 July (Half Term 4 June)</b>			
8.30 – 9.30	Grade 6 Tap <sup>1</sup> £11.25 per class (£135 for 12 weeks)	8.45 – 9.30	Grade 1 Ballet
9.30 – 10.15	Grade 6 Modern	9.30 – 10.15	Grade 1 Ballet
10.15 – 11.00	Primary Tap & Grade 1 Modern	10.15 – 11.00	Pre-Primary Ballet 1
11.00 – 11.45	Musical Theatre	11.00 – 11.45	Pre-Primary Ballet 2
11.45 – 12.30	Hiphop/Street Dance	11.45 – 12.30	Butterfly Club
12.30 – 1.30	Contemporary & Stretch <sup>1</sup>	£11.25 per class (£135 for 12 weeks)	

<sup>1</sup> These select classes are priced individually and do not count towards the multi-session discounts. They are vocational/adult level and costings are subject to the number of students in the class.

# Karen Forbes School of Dance

07506 946 882

Summer 2016

---

## TERMS & CONDITIONS

N.B. PLEASE ENSURE THAT THE CORRECT AMOUNT IS PAID ON TIME OR PLACES CANNOT BE GUARANTEED.

All classes that are missed must be paid for or places will be lost.

Please note that vocational grades will now be charged at a fixed price no matter how many classes, like most institutions, as they are small classes and vocational. Please therefore adjust prices accordingly.

1. Fees per individual student - PLEASE NOTE THAT IF ANY CLASS IS VOCATIONAL THEN ANY OTHER SUBSEQUENT CLASS(ES) BOOKED WILL BE CHARGED USING THE NEXT PRICE DOWN THE LIST AND MULTIPLIED BY 12.  
VOCATION CLASSES ARE PRICED SEPARATELY AND MUST NOT BE ADDED TO THE PRICES.

1st class per week if paid in advance £8.75 per class= £105.00 for 12 weeks  
2nd class per week if paid in advance £8.25 per class= £204.00 for 12 weeks  
3rd class per week if paid in advance £8.25 per class= £303.00 for 12 weeks  
4th class per week if paid in advance £8.00 per class= £399.00 for 12 weeks  
5th class per week if paid in advance £8.00 per class= £495.00 for 12 weeks  
6th class per week if paid in advance £7.75 per class= £588.00 for 12 weeks  
7th class per week if paid in advance £7.75 per class = £681.00 for 12 weeks  
8th class per week if paid in advance £7.50 per class = £771.00 for 12 weeks  
9th class per week if paid in advance £7.50 per class = £861.00 for 12 weeks

10th class per week if paid in advance £7.25 per class= £948.00 for 12 weeks  
11th class per week if paid in advance £7.00 per class= £1,032.00 for 12 weeks  
12th class per week if paid in advance £4.25 per class= £1,080.00 for 12 weeks

---

INTERMEDIATE BALLET & POINTE £11.25 per class = £135 for 12 weeks  
CONTEMPORARY & STRETCH £11.25 per class = £135 for 12 weeks  
ADULT TAP £11.25 per class = £135.00 for 12 weeks  
(please note – costings are subject to the number of students in the class)

## PRIVATE LESSONS

£40.00 PER CLASS (PAID IN ADVANCE) - 45 MINUTES PER CHILD

£50.00 (PAID IN ADVANCE) - 45 MINUTES PER ADULT/MAJORS

## WEEKLY CLASSES

These costings are for students who pay weekly.

1st class per week if paid in advance £9.25 per class  
2nd class per week if paid in advance £8.75 per class  
3rd class per week if paid in advance £8.75 per class  
4th class per week if paid in advance £8.50 per class  
5th class per week if paid in advance £8.50 per class  
6th class per week if paid in advance £8.25 per class

7th class per week if paid weekly £8.25 per class  
8th class per week if paid weekly £8.00 per class  
9th class per week if paid weekly £8.00 per class  
10th class per week if paid weekly £7.75 per class  
11th class per week if paid weekly £7.50 per class  
12th class per week if paid weekly £4.75 per class

## EXAM CLASSES

PLEASE NOTE THAT PRICES WILL BE DIFFERENT AND CONFIRMED FOR EACH EXAM SESSION DUE TO SMALL CLASSES. OCCASIONALLY, IF ANOTHER TEACHER IS TAKING A PRIVATE LESSON, COSTS MAY BE MORE IN ORDER TO COVER THE ADDITIONAL TEACHING AND HALL FEES.

2. If one class is paid for in advance and the others are paid weekly see below for the prices. Please note that payment needs to be presented at the beginning of the week otherwise places could be lost.  
**Children**  
**Graded Pupils** Extra exam tuition (depending on time, venue and number of children), additional cost to be advised.
3. Please note: extra classes, like examination or weekly classes must be paid for on the day.
4. Please note: Exams are not applicable to all pupils and I reserve the right to withdraw and/or enter pupils at my discretion at any stage. Kindly ensure that envelopes are clearly marked with your child's name and amount.
5. Weekly payers wishing to reserve places please return the booking slip with one week's payment. This covers the first week's class only. Should children not arrive on the first class of term their places will automatically be lost unless you contact me.
6. Please note there will be no refunds under any circumstances.
7. Children who miss class will not be able to make them up, unless by prior arrangement and at weekly class fee.
8. Existing pupils please note that should their remittance along with their application form not be presented by the closing date i.e. the last day of term, their places will be lost.
9. Neither the school (i.e. Karen Forbes) nor the hall will be liable for the loss or damage of any property belonging to the pupils.
10. Parents and Guardians of children under the age of five are requested to remain on the premises i.e. in the corridor or in the room, in case they are needed during class.
11. As is the case in any dance class, physical contact from teachers with pupils is an essential part of the lesson in order to rectify posture.
12. If any unforeseen circumstances arise causing a class to be cancelled or the venue to be changed, a suitable alternative class will be arranged at my discretion and no refunds will be offered.
13. Discounted prices are only available if classes are booked in advance by the appropriate date.
14. Any student wishing to attend external auditions must obtain prior consent from Karen Forbes or they may lose their place in the school.
15. I reserve the right to refuse application to pupils or remove pupils from the school at my discretion.
16. Whilst all due care is taken neither the school (i.e. Karen Forbes and staff) nor the hall will be liable for injuries sustained during classes.
17. If a pupil has an injury even if sustained elsewhere the school must be informed so that we can take appropriate precautions.

# Karen Forbes School of Dance

07506 946 882

Summer 2016

Name	
Address	
Telephone	Mobile
Age	Date of Birth
Email (so that we can keep you updated with important information)	
Classes (please specify)	
Paid by <input type="checkbox"/> cash <input type="checkbox"/> cheque <input type="checkbox"/> BACs	Date
Cheque card number/expiry date	
<b>BACS reference (proof of payment must be attached and cleared by 19 March)</b>	

To pay by BACs  
Karen Forbes School of Dance  
Sort code 30-94-77  
Account number 02451506

I accept the Terms and Conditions of the Karen Forbes School of Dance which I have read and understood.

Signed:

Date:

\_\_\_\_\_  
Name:

(Please use capitals)

**DON'T FORGET - TO RECEIVE YOUR DISCOUNT THE DEADLINE  
FOR CLEARED PAYMENTS IS THE 19 MARCH**