

Dear Parents

We hope that you are well.

It has been so lovely to have everyone back this term. All of the pupils have worked so hard and we are so proud of them. Exams for some of the pupils will be taking place on 4 and 5 December 2021 and we wish them the best of luck.

As it has been a particularly tough 18 months, we are planning on taking part in some shows including the Young Performers West End Show at the Shaftesbury Theatre please keep the following weekend free – 6 November 2022 and 12/13 November 2022 – further information will follow. This will not only be an opportunity for the pupils to be able to showcase their skills, talent and hard work but to also have some FUN! We are really excited and cannot wait to start working on some new routines! As spaces will be limited, please do let us know soonest whether you would like your child to take part – many thanks.

Examinations will also be taking place for those pupils that are ready in 2022 – dates TBC.

Wishing you all a Merry Christmas and a Happy New Year.

Best wishes

Karen

MERRY
CHRISTMAS
AND HAPPY NEW YEAR

EXCITING NEWS

TRING SCHOOL FOR THE PERFORMING ARTS

Former pupil Lizzie Partridge has now started with the Tring School for the Performing Arts and has been awarded a place in the **English National Ballet's** performance of the Nutcracker!

BIRMINGHAM ROYAL BALLET

We have received the amazing news that Jack Conn has been selected to perform in the Nutcracker with the **Birmingham Royal Ballet**. Jack and Lena continue to enjoy their time at the Royal Ballet School.

LONDON CHILDREN'S BALLET

We are thrilled that many of our pupils have been called back for final auditions for the London Children's Ballet performance of Anne of Green Gables – we are keeping everything crossed for them!

SURREY YOUTH BALLET

A huge congratulations to all of our pupils who have been dancing with the Surrey Youth Ballet.

We are so proud of all of our pupils and their achievements – Well Done!!

VENUE DETAILS

Venue details for the Spring Term remain the same:

- **Mondays, Tuesdays and Wednesdays** – classes remain at **St Mary's Church Hall**.

- **Saturdays** – All classes will take place at **St Marys School, Russell Road, Wimbledon, SW19 1QL**. Parking is available at the school as long as it is pre-booked via the 'Just Park' app. The school car park is accessed via Pelham Road. There are also numerous pay and display car parks in the area including Centre Court Car Park.

ClassForKids Class Booking System

We are pleased to let you know that we will continue to use the ClassForKids online booking and payment system for all class bookings. If you do not already have a ClassForKids account you will be asked to register for an account. Please register using the contact details that you would like us to use to get in touch with you as we will also be using the system to send emails and text messages to parents. Once you have set up your account you will be able to update your contact details as necessary and book and pay for classes online. Please use the discount codes included in the Terms and Conditions below if you are booking more than one **standard class per week** to ensure the appropriate discount is applied to your basket prior to payment.



AUDITIONS

Please note that children that apply for dance or musical theatre auditions are requested to ask consent of the Karen Forbes School of Dance prior to audition otherwise they will be dismissed from the school.

HEALTH AND SAFETY – COVID 19 PRECAUTIONARY MEASURES

We request that pupils do not arrive too early for classes to ensure that the corridors and waiting spaces are not overcrowded. Hands should be washed prior to attending classes. Also, should any pupils or their families have any of the following symptoms then please do not attend classes:

- High temperature
- New, continuous cough
- Loss or change to your sense of smell or taste

Please note that we will be taking all necessary precautions, following government guidance to keep the pupils and teachers safe. This will include ensuring social distancing measures are in place in the classrooms and corridors, requesting handwashing before entering class, as well as hand sanitiser being available. All surfaces, door handles etc will be wiped down between classes. Where possible the dance spaces will be well ventilated. We ask that only essential items are brought into the teaching area (water bottles etc) and that items are not shared between pupils. Should any pupils or families of pupils display any coronavirus symptoms please let the school know immediately.

APPLICATION DEADLINE & DISCOUNT

Please note that refunds are not available once classes have been booked. To qualify for discount, applications must be received, and payments **cleared by 27 November 2021**.

We will not chase for payments - if not received by this date we will assume you no longer require the place.

There will be a £10 surcharge for payments received after 27 November 2021. Classes booked after 27 November 2021 will not be eligible for discount nor will they be guaranteed a place.

Please note - the deadline for the Spring Term applications and clearance of payments is: 27 November 2021.

Please note that should there be any disruption to spring classes due to coronavirus, classes will be made up at the next possible opportunity either virtually or through physical classes when it is safe to do so.

NO refunds will be given.

Karen Forbes School of Dance

07506 946 882

karenforbesschoolofdance@gmail.com

SPRING 2022

SPRING TERM APPLICATIONS – Notes for Guidance

PLEASE READ THIS IMPORTANT INFORMATION!!

As **places are limited** and **demand is increasing** to ensure you have a place for next term please follow these simple steps.

1. Create a ClassForKids account (if you do not already have one) by following the booking link provided.
2. Complete all registration question via Class4Kids (this will only need to be done on first registration).
3. Select each individual class that you wish your child to attend, including specialist classes where applicable. Please do this for each pupil.
4. Once all classes have been selected, proceed to your basket to make payment. If you have booked **more than one standard class per pupil per week** please do not forget to enter the relevant discount code as listed below.
5. Payment should be made online via ClassForKids. Class places cannot be confirmed until payment has been made.
6. All payments should be received by **27 November 2021**.

Any applications received after the deadline date (**27 November 2021**) may have the payment returned and applicants automatically placed on to the waiting list. Applicants on the waiting list will be informed of availability of places during the week before term starts. **Fees will be higher and there will be no guarantee that there will be places available.**

Applications for classes can only be made online via ClassForKids.

UNIFORM

Please note – The uniform for Tap, Modern and Contemporary classes is available to purchase. The red and black leotard has been custom designed for the school and can only be purchased from The Ballet Boutique in Wimbledon (146 Merton Road, Wimbledon SW19 1EH, Tel: 020 8540 9000). Black convertible or footless tights should be worn for Modern/Contemporary. Black convertible tights should be worn full-footed or regulation black dance socks worn with footless tights for Tap.

GDPR COMPLIANCE

The Class4Kids system is fully GDPR compliant. You will be asked to provide photo/video permissions when you register on the system as well as your up-to-date contact details. We ask that should your contact details change at any time to please update your Class4Kids account so that we can stay in touch with you, or should we need to contact you in case of an emergency.

MEDIA REMINDER

All information can be found on the KFSD website <http://karenforbesschoolofdance.co.uk>

To contact us please email karenforbesschoolofdance@gmail.com

Don't forget that our Facebook page and Instagram is up and running.

Please visit us at <http://www.facebook.com/KarenForbesSchoolofDanceLondon> and like us

or follow us on Instagram @KarenForbesDance

SPRING 2022 - TERM DATES
TUESDAY 4 JANUARY 2022 – SATURDAY 2 APRIL 2022
(12 Weeks)

Half Term: Monday 14 February – Sunday 20 February 2022

Monday

3.30 – 7.30	Coaching by prior arrangement
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Tuesday 4 January 2022 – Tuesday 29 March 2022 (12 Weeks)
Half Term – Tuesday 15 February 2022
St Mary's Church Hall

3.30 – 4.00	Coaching
4.00 – 4.45	Grade Three Ballet
4.45 – 5.30	Grade Three Ballet
5.30 – 7.00	Intermediate Ballet (£264.00 for 12 weeks)**
7.00 – 7.30	Pointe Work (£96.00 for 12 weeks) **

Wednesday 5 January 2022 – Wednesday 30 March 2022 (12 Weeks)
Half Term – Wednesday 16 February 2022
St Mary's Church Hall

4.00 – 4.45	Coaching
4.45 – 5.30	Grade Five Ballet
5.30 – 6.15	Grade Five Ballet
6.15 – 7.45	Intermediate Ballet (£264.00 for 12 weeks)**
7.45 – 8.15	Pointe Work (£96.00 for 12 weeks) **

**** Please note these classes are highly specialist and therefore incredibly small group which is reflected in the price****

Saturday 8 January 2022 – Saturday 2 April 2022 (12 weeks)
Half Term – Saturday 18 February 2022
St Mary's School – Russell Road, Wimbledon

8.00 – 9.00	Grade One Ballet (£156 for 12 Weeks)	
9.00 – 9.45	Grade Six Ballet	9.00 – 9.45 Grade One Tap
9.45 – 10.30	Grade Six Ballet	9.45 – 10.30 Grade Two Modern
10.45 – 11.30	Pre-Primary 2 Ballet	10.30 – 11.00 Contemporary & Stretch (£84 for 12 weeks)
11.45 – 12.30	Grade Four Ballet	11.00 – 11.45 Grade Four Modern
12.30 – 1.15	Grade Four Ballet	11.45 – 12.15 Primary Modern (£84 for 12 weeks)
		12.15 – 1.00 Grade Four Tap

****These specialist classes are priced individually and do not count towards the multi-session discounts. Vocational class costings are subject to the teacher, venue and number of students in the class.**

Please note the following classes are **NOT** included in the standard class multi-class discount:

- Primary Modern
- Grade One Ballet
- Intermediate Ballet
- Pointe Work
- Contemporary & Stretch

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Spring 2022

TERMS & CONDITIONS

N.B. PLEASE ENSURE THAT THE CORRECT AMOUNT IS PAID ON TIME OR PLACES CANNOT BE GUARANTEED.

All classes that are missed must be paid for or places will be lost. Please note that specialist grades will now be charged at a fixed price no matter how many classes, like most institutions, as they are small classes and vocational. Please therefore adjust prices accordingly. The difference in pricing reflects the number of pupils in the class, venue fee and teacher taking the class. We reserve the right to adjust pricing if numbers in a class reduce at any point. We reserve the right to cancel or change class times at any point. Please note that should there be any disruption to spring classes due to coronavirus, classes will be made up at the next possible opportunity either virtually or through physical classes when it is safe to do so. **NO refunds will be given.**

Fees per individual student - PLEASE NOTE THAT IF ANY CLASS IS SPECIALIST (VOCATIONAL) THEN ANY OTHER SUBSEQUENT CLASS(ES) BOOKED WILL BE CHARGED USING THE NEXT PRICE DOWN THE LIST AND MULTIPLIED BY 12. INTRODUCTORY/SPECIALIST (VOCATIONAL) CLASSES ARE PRICED SEPARATELY AND MUST NOT BE ADDED TO THE PRICES. ALL SPECIALIST (VOCATIONAL) CLASS COSTINGS ARE SUBJECT TO THE TEACHER, VENUE AND NUMBER OF STUDENTS IN CLASS.

1st class per week if paid in advance	£9.75 per class=	£117.00 for 12 weeks	
2nd class per week if paid in advance	£9.25 per class=	£228.00 for 12 weeks	Use discount code GVZ422
3rd class per week if paid in advance	£9.25 per class=	£339.00 for 12 weeks	Use discount code JCA226
4th class per week if paid in advance	£9.00 per class=	£447.00 for 12 weeks	Use discount code OZD140
5th class per week if paid in advance	£9.00 per class=	£555.00 for 12 weeks	Use discount code VWP612
6th class per week if paid in advance	£8.75 per class=	£660.00 for 12 weeks	Use discount code PBF220
7th class per week if paid in advance	£8.75 per class =	£765.00 for 12 weeks	Use discount code ZDB810
8th class per week if paid in advance	£8.50 per class =	£867.00 for 12 weeks	Use discount code QZR888
9th class per week if paid in advance	£8.50 per class =	£969.00 for 12 weeks	Use discount code FRV639
10th class per week if paid in advance	£8.25 per class=	£1068.00 for 12 weeks	Use discount code HIA083
11th class per week if paid in advance	£8.00 per class=	£1164.00 for 12 weeks	Use discount code SVW509
12th class per week if paid in advance	£5.25 per class=	£1227.00 for 12 weeks	Use discount code KIG735

Please note the following classes are NOT included in the standard class multi-class discount: Primary Modern, Grade One Ballet, Intermediate Ballet, Pointe Work, Contemporary & Stretch

PRIVATE LESSONS (MUST BE PAID IN ADVANCE AND WILL BE CHARGED WHETHER ATTENDED OR NOT)

£42.00 PER CLASS - 45 MINUTES PER CHILD

£50.00 PER CLASS - 45 MINUTES PER ADULT/MAJORS/VOCATIONAL

EXAM CLASSES & EXTRA LESSONS

PLEASE NOTE THAT PRICES WILL BE DIFFERENT AND DEPENDENT ON VENUE FEES, THE TEACHER TAKING THE LESSON AND THE NUMBER OF STUDENTS IN THE CLASS.

1. Please note: extra classes, like examination or coaching classes must be paid for prior to the class.
2. Please note: Exams are not applicable to all pupils and Karen Forbes School of Dance reserves the right to withdraw and/or enter pupils at their discretion at any stage.
3. Please note there will be no refunds under any circumstances – make up classes will be offered where necessary.
4. Children who miss class will not be able to make them up, unless by prior arrangement.
5. Existing pupils please note that should their booking and payment not be presented by the closing date, their places will be lost.
6. Neither the school (Karen Forbes School of Dance) nor the hall will be liable for the loss or damage of any property belonging to the pupils.
7. Parents and Guardians of children under the age of five are requested to remain on the premises i.e. in the corridor or in the room, in case they are needed during class.
8. As is the case in any dance class, physical contact from teachers with pupils is an essential part of the lesson in order to rectify posture.
9. If any unforeseen circumstances arise causing a class to be cancelled or the venue to be changed, a suitable alternative class will be arranged at my discretion and no refunds will be offered.
10. Discounted prices are only available if classes are booked in advance by the appropriate date.
11. Any student wishing to attend external auditions must obtain prior consent from Karen Forbes or they may lose their place in the school.
12. Karen Forbes School of Dance reserves the right to refuse application to pupils or remove pupils from the school at my discretion.
13. If a pupil has an injury, even if sustained elsewhere, the school must be informed so that we can take appropriate precautions.
14. Whilst every effort is made to keep children safe when dancing injuries can still be sustained, as with any area of exercise, and neither the school (Karen Forbes School of Dance), individual teacher or the hall will be liable for injuries sustained during classes.
15. Pointe Work: for students undertaking Pointe Work we must stress this must only be undertaken with the supervision of the teacher and never outside the class.