

Dear Parents

It has been another busy term with exams, auditions and open days but we have been having a lot of fun too!

We are so proud of all our pupils for their dedication and passion which has really shown in the wonderful Ballet and Modern exam results – well done everyone!

Please note that some of the Grade classes have become longer on order to reach the standard of work required for when we do the exams.

AUTUMN EXAM DATES

Please keep ALL weekends open in November 2024 and the first two weekends in December 2024 – this does to apply to all classes, mainly Primary Ballet. Parents will be contacted if their child is ready to take an exam provided that their attendance has been regular and the child's standard of work is strong enough.

AUTUMN TERM 2024 PAYMENTS

Please note the deadline for payments is **SATURDAY 6 JULY 2024**, please book via Class4Kids. Please note that places are limited and therefore places cannot be guaranteed if not booked by this date and a **£10** late fee will be charged.

Wishing you all a lovely summer break.

Best wishes

Karen

EXCITING NEWS

WHITE LODGE

Good luck to Jessie who starts at White Lodge in September.

ROYAL BALLET SCHOOL – JUNIOR ASSOCIATES

Well done to Ludo, Olive and Daniel who have secured places. We are also very proud of Alexa, Josephine, Emilia, Anna and Holly who have been offered waiting list places plus virtual classes.

ROYAL BALLET SCHOOL – MID ASSOCIATES

Jessie is now finishing as a Mid Associate and Well Done to Lena, Emily and Amelia who have been put onto the waiting list.

CENTRAL SCHOOL OF BALLET

We are really proud of Emily and Dilara who have become associates.

LONDON CHILDREN'S BALLET

We are very excited to support our pupils Ludo, Olive, Dilara and Jessie who will be dancing from the 4th to 7th of July at Sadlers Wells – we cannot wait to see them perform and well done to Agatha who has been placed in the touring company.

NATIONAL YOUTH BALLET

Once again, our school has done amazingly well and Ludo, Agatha, Dilara, Amelia, Emily and Silvia have secured places for this year's season at Sadlers Wells and Birmingham.

SURREY YOUTH BALLET

Congratulations to Ella, Evie, Amelia and Ava who have secured places for this year's season.

KINGSTON COLLEGE

Good luck to Lizzie and Lorena who have secured places in the dancing drama department.

We are so proud of all of our pupils and their achievements – Well Done!!

VENUE DETAILS

Venue details for the Autumn Term remain the same:

- **Mondays, Tuesdays, Wednesdays and Fridays** – classes remain at **St Mary's Church Hall**.
 - **Saturdays** – All classes will take place at **St Marys School, Russell Road**, Wimbledon, SW19 1QL. Parking is available at the school as long as it is pre-booked via the 'Just Park' app. The school car park is accessed via Pelham Road. There are also numerous pay and display car parks in the area including Centre Court Car Park.
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ClassForKids Class Booking System

We are pleased to let you know that we will continue to use the ClassForKids online booking and payment system for all class bookings. If you do not already have a ClassForKids account you will be asked to register for an account. Please register using the contact details that you would like us to use to get in touch with you as we will also be using the system to send emails and text messages to parents. Once you have set up your account you will be able to update your contact details as necessary and book and pay for classes online. Please use the discount codes included in the Terms and Conditions below if you are booking more than one **standard** class **per week** to ensure the appropriate discount is applied to your basket prior to payment. Please note that no refunds will be made under any circumstances.



AUDITIONS

Please note that children that apply for dance or musical theatre auditions are requested to ask consent of the Karen Forbes School of Dance prior to audition otherwise they will be dismissed from the school.

HEALTH AND SAFETY – COVID 19 PRECAUTIONARY MEASURES

We request that pupils do not arrive too early for classes to ensure that the corridors and waiting spaces are not overcrowded. Hands should be washed prior to attending classes. Also, should any pupils or their families have any of the following symptoms then please do not attend classes:

- High temperature
- New, continuous cough
- Loss or change to your sense of smell or taste

Please note that we will be taking all necessary precautions, following government guidance to keep the pupils and teachers safe. This will include ensuring social distancing measures are in place in the classrooms and corridors, requesting handwashing before entering class, as well as hand sanitiser being available. All surfaces, door handles etc will be wiped down between classes. Where possible the dance spaces will be well ventilated. We ask that only essential items are brought into the teaching area (water bottles etc) and that items are not shared between pupils. Should any pupils or families of pupils display any coronavirus symptoms please let the school know immediately.

APPLICATION DEADLINE & DISCOUNT

Please note that refunds are not available once classes have been booked. To qualify for discount, applications must be received, and payments **cleared by Saturday 6 July 2024**.

We will not chase for payments - if not received by this date we will assume you no longer require the place.

There will be a £10 surcharge for payments received after 6 JULY 2024. Classes booked after this date will not be eligible for discount nor will they be guaranteed a place. Please note that places need to be booked prior to the deadline to allow for appropriate planning.

**Please note - the deadline for the Autumn Term 2024 applications and clearance of payments is:
6 JULY 2024**

Please note that should there be any disruption to Autumn classes due to coronavirus, classes will be made up at the next possible opportunity either virtually or through physical classes when it is safe to do so.

NO refunds will be given.

Karen Forbes School of Dance

07506 946 882

karenforbesschoolofdance@gmail.com

AUTUMN 2024

AUTUMN TERM APPLICATIONS – Notes for Guidance

PLEASE READ THIS IMPORTANT INFORMATION!!

As places are limited and demand is increasing to ensure you have a place for next term please follow these simple steps.

1. Create a ClassForKids account (if you do not already have one) by following the booking link provided.
2. Complete all registration question via Class4Kids (this will only need to be done on first registration).
3. Select each individual class that you wish your child to attend, including specialist classes where applicable. Please do this for each pupil.
4. Once all classes have been selected, proceed to your basket to make payment. If you have booked **more than one standard class per pupil per week**, please do not forget to enter the relevant discount code as listed below.
5. Payment should be made online via ClassForKids. Class places cannot be confirmed until payment has been made.
6. All payments should be received by **6 JULY 2024**.

Any applications received after the deadline date (**6 JULY 2024**) may have the payment returned and applicants automatically placed on to the waiting list. Applicants on the waiting list will be informed of availability of places during the week before term starts. **Fees will be higher and there will be no guarantee that there will be places available.**

Applications for classes can only be made online via ClassForKids.

UNIFORM

Please note – Tap, Modern and Contemporary – please contact The Ballet Boutique, Wimbledon to order the new leotard. *The Ballet Boutique, 146 Merton Road, SW19 1EH - 020 4530 8899 - info@ballet-boutique.co.uk*
<https://ballet-boutique.co.uk/>

Black convertible or footless tights should be worn for Modern/Contemporary. Black convertible tights should be worn full-footed or regulation black dance socks worn with footless tights for Tap.

Nail varnish is not allowed for any ballet classes.

GDPR COMPLIANCE

The Class4Kids system is fully GDPR compliant. You will be asked to provide photo/video permissions when you register on the system as well as your up-to-date contact details. We ask that should your contact details change at any time to please update your Class4Kids account so that we can stay in touch with you, or should we need to contact you in case of an emergency.

MEDIA REMINDER

All information can be found on the KFSD website <http://karenforbesschoolofdance.co.uk>

To contact us please email karenforbesschoolofdance@gmail.com

Don't forget that our Facebook page and Instagram is up and running.

Please visit us at <http://www.facebook.com/KarenForbesSchoolofDanceLondon> and like us

or follow us on Instagram @KarenForbesDance

AUTUMN 2024 - TERM DATES

MONDAY 2 SEPTEMBER 2024 – SATURDAY 30 NOVEMBER 2024

(12 Weeks)

Half Term: Monday 28 October 2024 – Saturday 2 November 2024

Monday 2 September 2024 – Monday 25 November 2024 (12 Weeks)

Half Term – Monday 28 October 2024

St Mary's Church Hall

4.00 – 7.00	Coaching by prior arrangement
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Tuesday 3 September 2024 – Tuesday 26 November 2024 (12 Weeks)

Half Term – Tuesday 29 October 2024

St Mary's Church Hall

4.00 – 4.45	Class by Invitation (£123.00 for 12 weeks)**
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4.45 – 5.30	Grade Four Ballet
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5.30 – 6.15	Grade Four Ballet
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6.15 – 7.00	Grade Five Ballet
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7.00 – 7.45	Grade Five Ballet
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Wednesday 4 September 2024 – Wednesday 27 November 2024 (12 Weeks)

Half Term – Wednesday 30 October 2024

St Mary's Church Hall

4.15 – 4.45	Choreography and Performance (£90 for 12 weeks)**
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4.45 – 5.45	Grade Six Ballet (£164 for 12 weeks)**
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5.45 – 6.15	Pointe Work (£102.00 for 12 weeks)**
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6.15 – 8.15	Intermediate Ballet (£364.80 for 12 weeks)**
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Friday 6 September 2024 – Friday 29 November 2024 (12 Weeks)

Half Term – Friday 1 November 2024

St Mary's Church Hall

4.00 – 4.45	Primary Ballet – invitation only
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4.45 – 5.30	Grade Six Ballet
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5.30 – 6.15	Grade Six Ballet
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6.15 – 7.45	Advanced One Ballet – price on application (PoA) to be booked by 6 July 2024
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Saturday 7 September 2024 – Saturday 30 November 2024 (12 weeks)

Half Term – Saturday 2 November 2024

St Mary's School – Russell Road, Wimbledon

7.30 – 8.15	Grade Three Ballet	7.00 – 7.30	Grade Three Modern - PoA
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8.15 – 9.00	Grade Three Ballet	8.15 - 9.00	Grade Six Tap - (£270 for 12 weeks) special conditions apply – pay direct to school bank a/c
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9.00 – 9.45	Intermediate Ballet** (£136.80 for 12 weeks)	9.00 – 9.45	Grade Four Modern
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9.45 – 10.30	Intermediate Ballet** (£136.80 for 12 weeks)	9.45 – 10.30	Grade Three Tap (£138 for 12 weeks) **
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10.30 – 11.15	Primary Ballet	10.30 – 11.15	Contemporary & Stretch
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11.15 – 12.00	Grade Two Ballet	11.15 – 12.15	Grade Six Modern** (£180 for 12 weeks)
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12.00 – 12.45	Grade Two Ballet	12.45 – 13.30	Grade Two Modern
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		13.30 – 14.00	Grade One Tap** (£96 for 12 weeks) NB this is a very small class.
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**** Please note these classes are either highly specialist or are an incredibly small group which is reflected in the price****

****These specialist classes are priced individually and do not count towards the multi-session discounts.**

Vocational class costings are subject to the teacher, venue and number of students in the class.

Please note the following classes are NOT included in the standard class multi-class discount:

- Grade Six Ballet (1 hour class)
- Grade One Tap
- Invitation Class
- Intermediate Ballet
- Grade Six Tap
- Grade Three Tap
- Pointe Work
- Grade Three Modern
- Advanced One Ballet
- Grade Six Modern
- Choreography

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TERMS & CONDITIONS

N.B. PLEASE ENSURE THAT THE CORRECT AMOUNT IS PAID ON TIME OR PLACES CANNOT BE GUARANTEED.

All classes that are missed must be paid for or places will be lost. Please note that specialist grades will now be charged at a fixed price no matter how many classes, like most institutions, as they are small classes and vocational. Please therefore adjust prices accordingly. The difference in pricing reflects the number of pupils in the class, venue fee and teacher taking the class. We reserve the right to adjust pricing if numbers in a class reduce at any point. We reserve the right to cancel or change class times at any point. Please note that should there be any disruption to classes due to coronavirus, classes will be made up at the next possible opportunity either virtually or through physical classes when it is safe to do so. **NO refunds will be given.**

Fees per individual student - PLEASE NOTE THAT IF ANY CLASS IS SPECIALIST (VOCATIONAL) THEN ANY OTHER SUBSEQUENT CLASS(ES) BOOKED WILL BE CHARGED USING THE NEXT PRICE DOWN THE LIST AND MULTIPLIED BY 12. INTRODUCTORY/SPECIALIST (VOCATIONAL) CLASSES ARE PRICED SEPARATELY AND MUST NOT BE ADDED TO THE PRICES. ALL SPECIALIST (VOCATIONAL) CLASS COSTINGS ARE SUBJECT TO THE TEACHER, VENUE AND NUMBER OF STUDENTS IN CLASS.

1st class per week if paid in advance	£10.25 per class=	£123.00 for 12 weeks	NO DISCOUNT
2nd class per week if paid in advance	£9.75 per class=	£240.00 for 12 weeks	Use discount code GVZ422
3rd class per week if paid in advance	£9.75 per class=	£357.00 for 12 weeks	Use discount code JCA226
4th class per week if paid in advance	£9.50 per class=	£471.00 for 12 weeks	Use discount code OZD140
5th class per week if paid in advance	£9.50 per class=	£585.00 for 12 weeks	Use discount code VVP612
6th class per week if paid in advance	£9.25 per class=	£696.00 for 12 weeks	Use discount code PBF220
7th class per week if paid in advance	£9.25 per class =	£807.00 for 12 weeks	Use discount code ZDB810
8th class per week if paid in advance	£9.00 per class =	£915.00 for 12 weeks	Use discount code QZR888
9th class per week if paid in advance	£9.00 per class =	£1023.00 for 12 weeks	Use discount code FRV639
10th class per week if paid in advance	£8.75 per class=	£1128.00 for 12 weeks	Use discount code HIA083
11th class per week if paid in advance	£8.50 per class=	£1230.00 for 12 weeks	Use discount code SVW509
12th class per week if paid in advance	£5.75 per class=	£1299.00 for 12 weeks	Use discount code KIG735

Please note the following classes are NOT included in the standard class multi-class discount:

Grade One Tap, Grade Six Ballet (1 hour class), Intermediate Ballet, Pointe Work, Grade Six Tap, Invitation Class, Advanced One Ballet, Grade Three Modern, Grade Six Modern, Choreography and Grade Three tap.

PRIVATE LESSONS (MUST BE PAID IN ADVANCE AND THERE ARE NO REFUNDS)

£45.00 PER CLASS - 45 MINUTES PER CHILD

£51.00 PER CLASS - 45 MINUTES PER ADULT/MAJORS/VOCATIONAL

EXAM CLASSES & EXTRA LESSONS

PLEASE NOTE THAT PRICES WILL BE DIFFERENT AND DEPENDENT ON VENUE FEES, THE TEACHER TAKING THE LESSON AND THE NUMBER OF STUDENTS IN THE CLASS.

1. Please note: extra classes, like examination or coaching classes must be paid for prior to the class.
2. Please note: Exams are not applicable to all pupils and Karen Forbes School of Dance reserves the right to withdraw and/or enter pupils at their discretion at any stage.
3. Please note there will be no refunds under any circumstances – make up classes will be offered where necessary.
4. Children who miss class will not be able to make them up, unless by prior arrangement.
5. Existing pupils please note that should their booking and payment not be presented by the closing date, their places will be lost.
6. Neither the school (Karen Forbes School of Dance) nor the hall will be liable for the loss or damage of any property belonging to the pupils.
7. Parents and Guardians of children under the age of five are requested to remain on the premises i.e. in the corridor or in the room, in case they are needed during class.
8. As is the case in any dance class, physical contact from teachers with pupils is an essential part of the lesson in order to rectify posture.
9. If any unforeseen circumstances arise causing a class to be cancelled, a suitable alternative class will be arranged at the schools discretion and no refunds will be offered.
10. Discounted prices are only available if classes are booked in advance by the appropriate date.
11. Any student wishing to attend external auditions must obtain prior consent from Karen Forbes or they may lose their place in the school.
12. Karen Forbes School of Dance reserves the right to refuse application to pupils or remove pupils at the schools discretion.
13. If a pupil has an injury, even if sustained elsewhere, the school must be informed so that we can take appropriate precautions.
14. Whilst every effort is made to keep children safe when dancing injuries can still be sustained, as with any area of exercise, and neither the school (Karen Forbes School of Dance), individual teacher or the hall will be liable for injuries sustained during classes.
15. Pointe Work: for students undertaking Pointe Work we must stress this must only be undertaken with the supervision of the teacher and never outside the class.